

# Costs Associated With Renting The J L Kelly Memorial Building

## Auditorium One

### Information On Theatre

The maximum number of persons permitted in the theatre is 263. This is the downstairs auditorium only. Booking must be made at least 45 days in advance. Contact management to discuss if a lesser timeframe is required.

### Auditorium Rental

#### Commercial

\$450... per full day/night+ GST

\$250... for part day (9am to 4pm) or (4pm to Close) + GST

#### Non Commercial

##### High Season

\$400...per full day/night (1 December to 31 January, All School Holidays all Public Holidays+ GST

\$200... for part day/night (9am to 4pm) or (4pm to Close)+ GST

##### Low Season

\$350... per full day/night+ GST

\$150... per part day (9am to 4pm) or (4pm to Close)+ GST

Plus Refundable Bond: \$400+GST

Any loss, breakage, damage or other act of default by the hirer will result in the cost being deducted.

### General Charges

**Rehearsal/Setup...** \$ 0.00 Mondays – where no equipment is removed from stage  
\$ 0.00... Around pre scheduled movies - - where no equipment is removed from stage  
\$200.00.. Preparation prior to event where screen is required to be lifted and equipment moved

**Electricity** \$50.00 per day + GST

**Cleaning** \$30.00 per hour+ GST

**Staff** \$30.00 per hour, per person + GST  
Includes: stage preparation, projection, ticket sales, exclusive staff arrangement

**Cleaning** \$60.00 per hour, per person + GST If required after work hours (8.00am to 1.00am)

**Lighting** \$ P.O.A. depending on the complexity + GST

**Advertising** \$ P.O.A. depending on the complexity + GST

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### Restrictions

Banners, decorations and the like must not be affixed to legs, borders, cyclorama, curtains etc by any means whatsoever.

Painting of scenery on stage is prohibited.

Nails, screws or fixing devices must not be put into any floor or wall.

Use of naked flames including pyrotechnics is totally prohibited.

The baby grand piano is stored on stage. It is not to be moved off stage at any time. If the piano is moved all costs associated with retuning will be forwarded to the hirer including tuning.

### Other Information

Banners, lightweight decorations, scene cloths may be affixed by proper theatrical ties to border bars and to rear stage track system.

All rubbish and empty containers must be disposed of properly by the hirer.

Invoice will be sent and payment required before confirmation of booking is given.

It is the responsibility of the tenant to ensure that the requirements of copyright material, performing rights or the like being attended to. The lessee of the JL Kelly Memorial Building will not be held responsible for any claim for payment or compensation in this regard.

It is the responsibility of the tenant that all workers, performers, staff of any kind, paid or unpaid, are to be protected through suitable insurance.

All costs are subject to change due to unforeseen circumstances.

### Equipment

As per final list to be provided by Hinchinbrook Shire Council.

### To make a booking

Contact:

Manager - **JL Kelly Memorial Building / Ingham Picture Theatre**

**76 Townsville Road , INGHAM QLD 4850**

Tel: 07 4776 3434

Email: [inghampictures@idss.org.au](mailto:inghampictures@idss.org.au)

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